

# Memorandum of Understanding



## AgriECVET

### 'File code' of the Memorandum of Understanding (optional)

AgriECVET MOU 2017

### 1. Objectives of the Memorandum of Understanding

The Memorandum of Understanding<sup>1</sup> (MoU) forms the framework for cooperation between the competent institutions. It aims to establish mutual trust between the partners. In this Memorandum of Understanding partner organisations mutually accept their respective criteria and procedures for quality assurance, assessment, validation and recognition of knowledge, skills and competence for the purpose of transferring credit.

Are other objectives agreed on? Please tick as appropriate	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes – these are:
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#### 1) Number of students provided for partners:

- a. Each partner is committed to provide **8 students or more** for the courses abroad organized by partners per year

#### 2) # Courses:

Plan **one** course per year with all relevant course material in accordance with agreed standards and deadlines.

#### 3) Modules:

For the first round of courses (i.e. pilot phase in AgriECVET project), it is decided that the following courses will take place in **March 2017**:

- a. **Feeding, feed production & grazing @ Groenhorst, the Netherlands;**
- b. **Integrated Pest Management @ Bygholm, Denmark;**
- c. **Hoofcare @ VABI, Belgium;**
- d. **Marketing of agricultural products @ Lentiz, the Netherlands;**
- e. **Organic farming @ HBLA Ursprung, Austria;**
- f. **Entrepreneurship @ Lena-Valle, Norway.**

After the pilot-phase (2017-2018), each partner publishes their course for the following year during the summer holidays at the latest. Decision to run the course is made based on the number of student applications for each course (min. number).

<sup>1</sup> For more information and guidance on the establishment of a MoU please refer to the ECVET User's Guide: 'Using ECVET for geographical mobility (2012) - Part II of the ECVET Users' Guide - Revised version – including key points for quality assurance' – available at: [http://www.ecvet-projects.eu/Documents/ECVET\\_Mobility\\_Web.pdf](http://www.ecvet-projects.eu/Documents/ECVET_Mobility_Web.pdf)



#### 4) Responsibilities of sending organization

- a. commitment to agreed deadlines for planning and running of courses;
  - i. promote courses, inform students and run a student application procedure before deadline (**2016-2017: before October 1<sup>st</sup> 2016**).
  - ii. provide receiving institution with detailed information about students (e.g. number, age, gender etc.)
  - iii. send relevant information for students enrolled (e.g. clothes, addresses, contact info etc.)
- b. Assist students in the planning of transport from home country and back home;
- c. Make sure that students are sufficiently insured (through IPS or equivalent insurance covering internship work/practical (farm- or lab-)work etc. during stay abroad);
- d. provide the students enrolled as well as the receiving organization with valid contact information for a contact person on standby within sending organization;
- e. prepare students properly with respect of:
  - i. basic knowledge about receiving organization and working language,
  - ii. information about rules and regulations concerning subsidies, insurance and visa rules.
  - iii. student behaviour and attitude respecting local habits and cultural/social values of the host country
  - iv. good learner's attitude and active engagement in all activities provided, including group work and excursions.
  - v. how to deal with practical problems abroad; e.g. accidents, personal problems etc. (“(self) rescue plan”)
  - vi. information about possible consequences of inappropriate behaviour during the stay abroad: student being sent home at own cost and withdrawal of subsidy.

#### 5) Responsibility of receiving organization

- a. commitment to agreed deadlines for planning and running of courses
  - i. provide the course starting on agreed starting date:
    - 1. All courses start at 05-03-2017.**
  - ii. deliver assignment results and other formal requirements related to the ECVET procedure and other agreed procedures.
- b. Assist students regarding local transport to and from the school;
- c. Throughout the course period:
  - i. Take full responsibility for activities and students enrolled, i.e. the receiving organization has the right to make all final decisions regarding students activities, both planned and spontaneously planned;
  - ii. Provide full accommodation, including subsistence;
  - iii. Provide all transport required for scheduled activities;
  - iv. Follow up on individual student's wellbeing and learning outcomes;
- d. Conduct all scheduled course activities, free-time activities, etc., including assessment of learning outcome etc. as agreed among partners.



## 2. Organisations signing the Memorandum of Understanding

### Organisation 1

Country	The Netherlands
Name of organisation	Lentiz onderwijsgroep
Address	Schiedamsdijk 114
Telephone/fax	0031612135259
E-mail	<a href="mailto:ACremers@lentiz.nl">ACremers@lentiz.nl</a>
Website	<a href="http://www.lentiz.nl">www.lentiz.nl</a>
Contact person	Name: Arnoud Cremers
	Position: Advisor internationalisation
Telephone/fax	0031612135259
E-mail	ACremers@lentiz.nl

### Organisation 2

Country	Denmark
Name of organisation	Bygholm Landbrugsskole
Address	Hattingvej 49, Horsens
Telephone/fax	+4575621799
E-mail	<a href="mailto:ahn@bygholm.dk">ahn@bygholm.dk</a>
Website	<a href="http://www.bygholm.dk">www.bygholm.dk</a>
Contact person	Name: Anders Højlund Nielsen
	Position: International coordinator, course and project manager
Telephone/fax	+45 30281799
E-mail	ahn@bygholm.dk



Organisation 3	
Country	Austria
Name of organisation	HLFS Ursprung
Address	Ursprungstraße 4, Elixhausen, Salzburg
Telephone/fax	+43662480301
E-mail	erwin.gierzinger@ursprung.at
Website	www.hlfs.ursprung.at
Contact person	Name: Erwin Gierzinger
	Position: Staff
Telephone/fax	43(0)662-480301-10
E-mail	erwin.gierzinger@ursprung.at

Organisation 4	
Country	Belgium
Name of organisation	VABI
Address	Zuidstraat 27, Roeselare
Telephone/fax	+3251264726
E-mail	pieterjan.vanhoutte@vabi.be
Website	www.vabi.be
Contact person	Name: Pieter-Jan Vanhoutte
	Position: teacher
Telephone/fax	+32 479 750 167
E-mail	pieterjan.vanhoutte@vabi.be



Organisation 5	
Country	The Netherlands
Name of organisation	Aeres Groep
Address	Bovenbuurtweg 27, Ede
Telephone/fax	+310880207000
E-mail	<a href="mailto:h.g.rijneveld@groenhorst.nl">h.g.rijneveld@groenhorst.nl</a>
Website	<a href="http://www.aeres.nl">www.aeres.nl</a>
Contact person	Name: Harm Rijneveld
	Position: teacher
Telephone/fax	0031651715867
E-mail	<a href="mailto:h.g.rijneveld@groenhorst.nl">h.g.rijneveld@groenhorst.nl</a>



## Organisation 6

Country	Norway
Name of organisation	Lena-Valle videregaende skole
Address	2850, Valle, Lena, Norway
Telephone/fax	+4761143350
E-mail	<a href="mailto:vallevdg@oppland.org">vallevdg@oppland.org</a>
Website	<a href="http://www.vallevgs.no">www.vallevgs.no</a>
Contact person	Name: Morten Kleven
	Position: Department manager
Telephone/fax	+4795476242
E-mail	<a href="mailto:Morten.kleven@oppland.org">Morten.kleven@oppland.org</a>



### 3. The qualification(s) covered by this Memorandum of Understanding

#### Qualification 1

Country	The Netherlands
Title of qualification	'Manager teelt' (teelt 4)
EQF level (if appropriate)	EQF 4
NQF level (if appropriate)	NQF 4
Unit(s) of learning outcomes for the mobility phases (refer to enclosure in the annex, if applicable)	Unit 1: International product marketing in Agriculture Unit 2: Application of Biobased principles and the Horticultural sector
Enclosures in annex - please tick as appropriate	<input type="checkbox"/> Europass Certificate Supplement <input checked="" type="checkbox"/> The learning outcomes associated with the qualification <input checked="" type="checkbox"/> Description of the unit(s) of learning outcomes for the mobility <input type="checkbox"/> Other: please specify here

#### Qualification 2

Country	The Netherlands
Title of qualification	Vakexpert Veehouderij
EQF level (if appropriate)	4
NQF level (if appropriate)	4
Unit(s) of learning outcomes for the mobility phases (refer to enclosure in the annex, if applicable)	Poultry Sustainable feed management and grazing
Enclosures in annex - please tick as appropriate	<input type="checkbox"/> Europass Certificate Supplement <input checked="" type="checkbox"/> The learning outcomes associated with the qualification <input checked="" type="checkbox"/> Description of the unit(s) of learning outcomes for the mobility <input type="checkbox"/> Other: please specify here



Qualification 3	
Country	Denmark
Title of qualifications	Agro Economist (EQF 5) Farm Business Manager (EQF 4) Farm Production Manager (EQF 4) Skilled Farmer (EQF 4) Farmer Assistant (EQF 3)
EQF level (if appropriate)	3-5
NQF level (if appropriate)	
Unit(s) of learning outcomes for the mobility phases (refer to enclosure in the annex, if applicable)	Integrated Pest Management Best Practices in Pig Production
Enclosures in annex - please tick as appropriate	<input type="checkbox"/> Europass Certificate Supplement <input checked="" type="checkbox"/> The learning outcomes associated with the qualification <input checked="" type="checkbox"/> Description of the unit(s) of learning outcomes for the mobility <input type="checkbox"/> Other: please specify here
Qualification 4	
Country	Belgium
Title of qualification	Animal and agriculture sciences (EQF 3) Agriculture (EQF 3) Dairy manager (EQF 4)
EQF level (if appropriate)	3-4
NQF level (if appropriate)	
Unit(s) of learning outcomes for the mobility phases (refer to enclosure in the annex, if applicable)	Hoofcare Fertility & insemination





Enclosures in annex - please tick as appropriate	<input type="checkbox"/> Europass Certificate Supplement <input checked="" type="checkbox"/> The learning outcomes associated with the qualification <input checked="" type="checkbox"/> Description of the unit(s) of learning outcomes for the mobility <input type="checkbox"/> Other: please specify here
Qualification 5	
Country	Austria
Title of qualification	Agriculture (EQF 5)
EQF level (if appropriate)	5
NQF level (if appropriate)	
Unit(s) of learning outcomes for the mobility phases (refer to enclosure in the annex, if applicable)	Organic farming Alternative energy
Enclosures in annex - please tick as appropriate	<input type="checkbox"/> Europass Certificate Supplement <input checked="" type="checkbox"/> The learning outcomes associated with the qualification <input checked="" type="checkbox"/> Description of the unit(s) of learning outcomes for the mobility <input type="checkbox"/> Other: please specify here
Qualification 6	
Country	Norway
Title of qualification	Agriculture and Horticulture
EQF level (if appropriate)	4
NQF level (if appropriate)	
Unit(s) of learning outcomes for the mobility phases (refer to enclosure in the annex, if applicable)	Entrepreneurship
Enclosures in annex - please tick as appropriate	<input type="checkbox"/> Europass Certificate Supplement <input checked="" type="checkbox"/> The learning outcomes associated with the qualification <input checked="" type="checkbox"/> Description of the unit(s) of learning outcomes for the mobility <input type="checkbox"/> Other: please specify here



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#### **4. Assessment, documentation, validation and recognition**

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By signing this Memorandum of Understanding we confirm that we have discussed the procedures for assessment, documentation, validation and recognition and agree on how it is done.

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#### **5. Validity of this Memorandum of Understanding**

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This Memorandum of Understanding is valid until: **01-10-2017**

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#### **6. Evaluation and review process**


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The work of the partnership will be evaluated and reviewed by: **23-05-2017** by AgriECVET network

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## 7. Signatures

Organisation / country	Organisation / country
Lentiz onderwijsgroep, the Netherlands	Aeres groep, the Netherlands
Name, role	Name, role
Arnoud Cremers, project coordinator	Harm Rijneveld, project coordinator
Place, date	Place, date
Roeselare, 08-06-2016	Roeselare, 08-06-2016
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Organisation / country	Organisation / country
Bygholm Landbrugsskole, Denmark	HLFS Ursprung, Austria
Name, role	Name, role
Anders Højlund Nielsen, project coordinator	Erwin Gierzinger, project coordinator
Place, date	Place, date
Roeselare, 08-06-2016	Roeselare, 08-06-2016
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Organisation / country	Organisation / country
Vrij Agro- en Biotechnisch Instituut (VABI), Belgium	Lena-Valle videregaende skole, Norway
Name, role	Name, role
Pieter-Jan Vanhoutte, project coordinator	Morten Kleven, project coordinator
Place, date	Place, date
Roeselare, 08-06-2016	Roeselare, 08-06-2016
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## 8. Additional information

N.A.



This project is funded by the European Union

## 9. Annexes

See [www.lentiz.org/agriecvet](http://www.lentiz.org/agriecvet).



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